MBUG 2012 Conference Program

Session User Codes:
A – Alumni/Advancement
F – Finance
R – Financial Aid
G – General
H – Human Resources
I – Institutional Research
M – Student Admissions
B – Student Bursar A/R
S – Student Registrar
T – Technical

Breakout Sessions:

9:30 Monday

Awarding Disbursement Features and Functionality (R)……………………..Vickie Coughlin (Ellucian)
From manual to automatic packaging, discover how you can automate your packaging process with algorithmic fund rules, loading in fund amounts from spreadsheets and using disbursement rules and enrollment freeze processes

Banner Boot Camp (G)...Donna Hayden (ASU)
This session, targeting new Banner users, will review different search and navigation methods, the quickflow process, general user's preferences, enterprise pin preference, and protection of sensitive data (masking).

Class Climate: How Mississippi State University Utilizes This System (I)……Misty Nabors (MSU)
This session will cover the functions that Class Climate performs for the Office of Institutional Research & Effectiveness at Mississippi State University. The setup of the hierarchy for the Instructor and Course Evaluation process will be explained along with the types of surveys and reports that we use. Questions are encouraged so bring them for discussion during the session.

Enhancing Ellucian with Applications Developed in APEX (T)………………………Phillip Brooks (MCC)
(Oracle APEX), formerly called HTML DB, is a Free rapid web application development tool for the Oracle database. This session will cover single sign on between self-service to APEX, creating an E-Learning Scheduler in APEX, mobile applications written in APEX, And creating Administrative dashboards in APEX.

Managing eCommerce Across Campus (F,G)…………………………………………James Stephens (Nelnet)
Your campus has multiple departments that want to offer online sales, event promotion, application and deposit acceptance, and/or promote continuing education offerings. Commerce Manager from Nelnet Business Solutions allows each department at your campus to conduct business, collect information, and accept payments online while you maintain central control of accounting in the business office.

StarRez and Banner Integration (S)………………………………………………………….Lari Wright (MSU)
At Mississippi State University we are treading new territory by being the Beta test site for a StarRez and Banner software integration. We will review the goals of the integration, the steps we have taken in this venture, and the benefits of a successful integration and what this streamlined process could mean for your operation.

What's New at Evisions! (F,G)…………………………………………………..………………Alice Levy (Evisions)
Find out what's new at Evisions and about our products and services that might affect you and your institution.

Workflow Basics (G,T)………………………………………………………………………Tommy Parker (MSU)
MSU has streamlined several of our business processes using Banner Workflow. This presentation will cover the basic concepts of workflow, including terminology, features, how workflow interacts with Banner, and some practical examples. The presentation will be beneficial to both functional and technical users who want to get started using workflow to automate business processes on their campus.

12:30 Monday

Electronic Communication in Financial Aid (R)……………..……………………….Vickie Coughlin (Ellucian)
If you are still sending paper letters, learn how you can save paper, postage and staff time by setting up the Banner Financial Aid Email process.

End of Term Processing (S)……………………………………………………………………….Cay Lollar (ICC)
This session will review end of term processing for the records office. These processes include but are not limited to: grade roll, repeat checking, GPA calculation, academic standing, etc.

Fundamentals of Project Management (G,T)……………………..……………………….Artis Smith (JSU)
Let's explore the fundamental of project management, process groups, and knowledge areas. We'll cover scope management, time management, cost management, quality management, communications management, risk management, and change control management.

Leave Accrual and Processing via Employee Self Service (H)……………………………Lisa Giger (DSU)
This session will illustrate system setup screen by screen. The presentation will also include a demonstration of leave time entry through Banner by the timekeeper and approval by the supervisor through Employee Self Service.

Registration Fee Assessment Process (SFRFASC) (F,B)…………Kimberly Saving-Sherman (Ellucian)
SFRFASC is used to calculate tuition and fees in batch for students registered for a term. It also populates the most recent assessment data in the audit history table, which can be viewed on SFAFAUD. This session describe the parameters and explain the various ways this process can

be run and the expected outcome from each way it is run. There will also be time for questions and answers from participants.

Report Writing from a Functional Perspective (F,G)……………………………….Tracy Stapleton (JSU)
Many Finance Banner users can relate to the challenge of developing user friendly reports. In this session presenter will share tips and reports created through the use of Access.

Using Workflow & BDMS To Streamline Admissions Processing (M)…………..Crystal Sloan (MSU)
A demonstration of utilizing Banner and its components to facilitate the paperless office. The MSU Undergraduate Admissions processing unit has functioned in a paperless environment since 2009 and has streamlined its admission processes using Xtender and Banner coupled with Workflow. ITS personnel will be present for minimal technical questions.

Utilizing StarRez to Satisfy Housing Software Solutions (S)
Heather Edwards, Mike Knowles (MGCCC), Michelle Dedlin (StarRez)
MGCCC is a Banner user who utilizes StarRez as our housing software. Come find out how we use StarRez to manage our housing assignments, as well as other features to enhance our office productivity.

2:00 Monday
BDMS QuickScan Pro for Scanning Documents (G)………………………………….Walter Griffin (MSU)
This session will discuss the pros and cons of QSP (Quick Scan Pro) as a replacement for AppXtender Image Capture for scanning and processing documents into BDMS (Banner Data Management System). Enhanced capabilities of QSP include the ability to manipulate scanned images before insertion into BDMS and the ability to index documents during the scan process by manually entering index field data or automatically via index field data OCRed directly from the documents themselves. This will be followed by a demonstration product/update information. Also hear about our improved CO-OP with over 500 pre delivered of the basic setup for scanning batches and single documents and auto-indexing using zonal OCR.

CAPP Boot Camp (S)……………………………………………………………………………Bettye Graves (JSU)
This session will deal with the setup of CAPP from the review of the institution's catalog(s) to the creating of a degree audit for a degree program. We will cover the basics of creating a "program library", "area library", "degree requirements", and "rules" for determining what a program needs to compare the student's academic history information to the requirements of the program in order to get a degree from your institution. Please review and/or bring a catalog from your institution as a reference guide.

Data Integrity, Banner and You (G)…………………………………………………………Angela Payne (MCC)
Data integrity is the general trustworthiness (reliability and validity) of data. What is the role of data collectors? Learn and share ways to implement and manage data entry standards at your institution.

Early Alert System for Student Retention (S)…………………….Cindy Hampton, Ginger Robbins (MC)
This session details how Mississippi College created an Early Alert system aimed at improving retention. The Early Alert system allows faculty to report student concerns (excessive absences, poor grades, behavioral concerns) to appropriate offices for action and follow-up. This process was implemented with minimal modification to the Mid-Term Grade roster in Banner web.

Federal IPEDS Changes Coming to Banner HR (H,I)………………………….…………Eric Atchison (IHL)
This session will provide an opportunity to view a recent webinar hosted by Ellucian concerning the changes in Banner HR and Position Control. These changes support the updates to the IPEDS Winter Data Collection Report for 2012 as mandated by the National Center of Education Statistics (NCES). A group discussion of various strategies for compliance will follow the presentation.

Online Requisitions (F)……………………………………………………………………………Kevin Baker (HCC)
Learn how to setup online requisitions. We'll discuss organizational routing, how to configure approval queues, setup approvers and more.

Retake/Repeat Coursework and the Effect on Financial Aid (R,S) ………Vickie Coughlin (Ellucian)
Discover how utilizing the Financial Aid Repeat Course process allows you to meet the regulatory changes without manual intervention. Setup and processing will be reviewed to meet the "Full-Time" enrollment and how repeat coursework is counted in the Satisfactory Academic Progress (SAP) calculation.

Using Monarch for Reporting (T)……………………………………………….Bernadette Coleman (ASU)
The purpose of this session will provide a snapshot at how to use the Monarch Professionial software to extract data from certain types of report files, such as text, PDF, and HTML and turn them into actionable information.

3:30 Monday
Alumni/Advancement BOF (A)………………………………………………………………Cindy Hampton (MC)
Finance BOF (F)……………………………………………Joyce Dixon (MVSU), Louise Brown (MGCCC)
Financial Aid BOF (R)……………………………………Teresa Shannon (MSU), Vickie Coughlin (Ellucian)
Human Resources BOF (H)…………………………………………………………….Lisa McDaniel (MUW)
Institutional Research BOF (I)…………………………………………………………..Eric Atchison (IHL)
Student BOF (M,B,S)……………………..Cassandra Atley (MDCC), Kimberly Saving-Sherman (Ellucian)
Technical BOF (T)………………………………………….Allen Coleman (ICC), Alan Hansen (Ellucian)

9:00 Tuesday

Argos Case Studies and Examples (G)………………………………Alice Levy (Evisions), Jim Pilgrim (MC)
Argos, the Enterprise Reporting Solution from Evisions, has helped hundreds of Banner sites solve reporting and information access challenges. This session will go through examples from letter generation and basic reporting to data cubes and dashboards. Using client examples you will see how Argos can help you go beyond basic reporting and get access to the information you need quickly and easily.

Commodity Level Accounting (F)………………………………………………………………Gary Houck (Ellucian)
This session will review the use of commodity-level accounting versus document-level accounting and will cover accounting aspects, navigation, and document processing requirements. We will also cover the implications for the fixed asset module and Self-service processing.

Electronic Personnel Action Forms (H)………………………………………………………Cyd Hawkins (Ellucian)
The electronic personnel action form (EPAF) function of Banner allows organizations to process paperless personnel actions. EPAF's can be designed as simple and concise or as complex as an organization requires them to be. Values or data elements can be defaulted into the documents without manual data entry. EPAFs provide organizations the opportunity to achieve their goal to process personnel actions rapidly, through an electronic approval process, providing an audit trail for all approval/disapproval history. Electronic Approvals accommodates a more efficient approval signature process for centralized and decentralized Human Resources operations and supports the movement towards a paperless office.
This session is intended to provide an outline and/or the process flow necessary for setting up and using EPAFs. We'll look at the following:

- Rule & validation tables for EPAFS

- Terminology and definitions used in EPAFS

- Internet Native Banner and Employee Self Service functionality

- Benefits of implementing EPAFs

Gainful Employment Enhancement (R,S)……………………………Kimberly Saving-Sherman (Ellucian)
The purpose of this session is to explain the gainful employment enhancement, which allows institutions to meet the federal requirement regarding publicizing data about gainful employment repayment rates and debt-to-earnings ratios of students who have completed certain types of educational programs deemed to be "gainful employment" courses of study. The new rules forms, tables, and report will be discussed along with how they need to be set up and run.

Paperless Graduation: The Design and Implementation of an Online Graduation Application and Workflow (S)………………………………………………………………………………Leana Wilson (UA)
With a 50% surge in enrollment over the last 8 years, The University of Alabama needed to find an efficient way to process an increasingly large population of graduation applications without the need for additional staff. This problem was solved with the recent implementation of an online graduation application and accompanying workflow to manage both the application and final award processes. Come see the campus-wide impact of the elimination of 7,500 paper applications per year.

The Banner 9 Experience (M,S,T)………………………………………………………….Alan Hansen (Ellucian)
See what is new in Banner 9, and learn how schools are using Course Catalog, Class Schedule, Faculty Grade Entry, and Event Management. You will also see general improvements to navigation, look and feel, and the user interface. We will provide a glimpse of some Banner 9 projects in progress, such as student registration.
- What You Will Learn: In this session you will see the latest and greatest of Banner Student and what's planned on the Banner 9 roadmap.

10:30 Tuesday
AdAstra Room Scheduling Software (G,S)……………………………………………………Tilda Bouchillon (ICC)
This session will be a discussion about the set-up and utilization of the Astra room scheduling software. The discussion will be geared toward new users and/or institutions considering purchasing this product

Banner 9 Architecture and Framework (T)……………………………………………..Alan Hansen (Ellucian)
The Banner 9 architecture follows the Model-View-Controller (MVC) architectural pattern, and supports both RESTful endpoints and a rich user interface. This session will review the Banner 9 architecture, the technologies that are employed, and the key components of the Banner 9 framework. Specifically, this session will discuss security, the user interface, RESTful endpoints, transactional services, domain objects (models), and persistence.
- What You Will Learn: How you can prepare for Banner 9 and better understand the architecture and framework

Behavior Screen Use in Threat Assessment (S)………………………………..Michael Knowles (MGCCC)
With so many personalities on a campus at a given time, there is little doubt that some can collide. Typically there are warning signs that present themselves that if known could allow for an intervention. This could mean the difference between reporting an incident and not.

Mississippi Gulf Coast Community College has created a custom form within Banner and reporting within Evisions Argos that allows users to enter Non Public information on behavior that can be shared with the student deans to appropriately disburse to concerned employees. This session will explain how the IT department assisted to offer a custom solution to this problem.

Evaluating and Transcripting Transfer Credit BOF (M)…………………………………..Ashley Jones (MCC)
Round table discussion on evaluating transcripts and accepting credit from other institutions. What are your best practices? What works? What doesn't? Manual entry or use of software?

Spreadsheet Budgeting (F,H)………………………………………………………….Gary Houck (Ellucian)
This session will cover start-to-finish setup and steps necessary for accurate and efficient use of this budgeting tool. It will also review how the updated budgeting interfaces with Finance and Human Resources tables.