



Meeting Agenda/Minutes
Group: MBUG Executive Committee

Purpose of Meeting:	Monthly Executive Committee Meeting		
Meeting Date:	April 9, 2003	President:	Mike Herndon
Start Time:	10:30 am	President-Elect:	Cay Lollar
End Time:	1:00 pm	Treasurer:	Bill Graves/Laura Lesbo
Location:	IHL - Jackson	Secretary:	Debbie Loden

Attendees/Title	email	phone
Mike Herndon, MGCCC	mike.herndon@mgccc.edu	601-928-6212
Leandrew Presley	presley@mvsu.edu	662-254-3329
Diane Garvin, NECC	dgarvin@necc.cc.ms.us	662-720-7254
Debbie Loden, ICC	dlloden@iccms.edu	662-620-5306
Tammie Dill, ICC	twdill@iccms.edu	662-862-8031
John Elliott, DSU	jeelliott@deltast.edu	
Sherry Crocker, NECC	sherryc@necc.cc.ms.us	662-720-7401
Felicia Harried, Alcorn	felicia@lorman.alcorn.edu	601-877-3977
Karen Key, Mississippi College	key@mc.edu	601-925-3311
Cay Lollar	clollar@muw.edu	662-329-7134
Patti Holloway	patricia.holloway@mgccc.edu	228-432-7198
Laura Lesbo, IHL	llesbo@ihl.state.ms.us	601-432-6147
Donna Hayden, Alcorn	dhayden@lorman.alcorn.edu	601-877-6674

Items To Be Discussed

MINUTES

10:30 am – Mike called the meeting to order.

Debbie handed out copies of last month’s minutes. Cay Lollar made the motion to approve them and Felicia Harried seconded it. Debbie is going to start emailing the minutes to the Board minutes after the meeting instead of handing them out at the next meeting. We will then vote on them at the next meeting and Felicia will post them to the Web site after they have been approved.

Conference Evaluation

Sherry and Diane handed out copies of MBUG 2003 Conference Evaluations. The consensus was:

- overall the conference was a huge success. 82.7% of the participants gave the Overall Rating of the conference to be excellent or very good.
- people are getting of tired of Janie – several have heard her 2 or 3 times this year.
- everyone enjoyed the SCT personnel. They all did excellent presentations and were very helpful.
- opening session was not favorable.
- BOF seems to be the best way to share information.

Suggestions:

- maybe do luncheon general meeting instead of dinner.
- have BOF opening sessions for each track
- have one BOF on Monday and one on Tuesday.
- have an Action-Line.
- have DSL available so we can connect and see Banner screens.

Mike thanked everyone for the hard work and efforts of everyone that helped with the MBUG Conference. There were 22 different sessions at MBUG.

The conference is put on by Banner users so we strongly need to encourage them to do presentations.

Financial Statement/Bank Account

- Balance after Conference: \$7,481.71
- Laura handed out copies of the Financial Statement.
- Laura suggests opening our own checking account/incorporating.
- We currently have non-profit status.
- There is a \$50.00 fee to set up a corporation.
- Can we get a tax ID without incorporating?
- MRDC has the tax number we use now. MBUG does not have one.
- Laura will get more specific information so that we can discuss more about incorporating at the next meeting.

MBUG Web Site

Felicia has updated the Web site. She will add the conference evaluations. She will update the minutes after they have been approved.

Suggestions for Web Site:

- buy a name for our website. Diane thinks we can get a domain for \$9.95/month that would roll over to another server.
- pursue the following names: mbug.org; mbug.edu; mbug.com

This passed by a consensus of the members present.

Constitution and By-Laws

We need to look over and revise the Constitution and By-Laws. There are several revisions floating around. We will discuss this more at the next meeting.

Establishing MBUG Scholarship

Mike suggested that we start an MBUG Scholarship. He stated that most organizations have some type of scholarship. It could be awarded for CEU credit; pursuing certifications, Summit, etc.

Debbie stated that she would rather see the money put back into our state organization (in the form of MBUG scholarships, used for the conference, etc.)

Patti suggested using the money to add another meal at the conference (lunch).

The scholarship issue was tabled for now but a committee was formed to discuss the matter further. The Committee members will be: Diane Garvin, Donna Hayden, Patti Holloway and Karen Key.

2004 Conference

We should consider moving the conference to North or Central MS.

- Laura has talked with the Hilton in Jackson. They have the week of January 22, 2004 open.
- Diane Walton sent word that the Pearl River Resort in Philadelphia has expressed interest.
- John has talked with the Grand Casino in Tunica. They have offered rooms for \$49.00. They have 3 ballrooms, 6 large breakout rooms and 3 small breakout rooms.

Mike asked that someone in the conference area agree to be Conference Chair.

We would like to have a representative from each location bring a proposal to the next meeting (room charges, catering, available dates, etc.)

Mid-February was the preferred date for the conference.

We will select a conference committee once a date and location is set.

Admission of Other States

Do we want to allow other states to become members?

Louisiana wants an organization but is not ready at this time to start one.

Cay indicated that she sees a problem with us traveling to other states. With our budget crunch it is sometimes hard to find money to even travel in-state.

It was agreed:

- they are welcome to attend MBUG but they must pay a non-member fee to attend the conference.
- they will not be allowed to attend board meetings or vote.
- they can join our list-serv.

Dues

Dues are due January 1st of each year. Bills are sent out the latter part of the year.

Next meeting

The next meeting will be **Friday, June 6, at 10:00 am**. We will have presentations by the 3 locations that are interested in hosting MBUG next year. Currently we have the Hilton in Jackson, Grand Casino in Tunica and Pearl River Resort in Philadelphia. They will have 30 minutes each to present.

We are meeting 30 minutes earlier than usual to allow time for all the presentations.

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