



**Meeting Agenda/Minutes**  
**Group:           MBUG Executive Committee**

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<b>Purpose of Meeting:</b>	Monthly Executive Committee Meeting		
<b>Meeting Date:</b>	June 22, 2005	<b>President:</b>	Cay Lollar
<b>Start Time:</b>	10:30 a.m.	<b>President-Elect:</b>	Dianne Walton
<b>End Time:</b>	1:00 p.m.	<b>Treasurer:</b>	Becky Finley
<b>Location:</b>	IHL, Jackson, MS	<b>Secretary:</b>	Debbie Loden

Attendees/Title	School	Present/Absent
Kevin Baker	Holmes CC	Absent
Jane Boone	MGCCC	Absent
Darrell Boyd	MVSU	Absent
Milo Crabtree	MS State	Absent
Ricky Creel	Meridian CC	Present
Sherry Crocker	Northeast CC	Present
Tammie Dill	Itawamba	Present
John Elliott	DSU	Present
Becky Finley	DSU	Present
Bettye R. Graves	JSU	Present
Chris Halliwell	IHL	Absent
Donna Hayden	Alcorn	Absent
Mike Herndon	MGCCC	Present
Steve Howard	Pearl River CC	Present
Marilyn Sauls	MS College	Present
Debbie Loden	Itawamba	Present
Cay Lollar	MUW	Present
Lisa McDaniel	MUW	Present
Carmela Staten	MS Valley	Present
Dianne Walton	Meridian	Present

**MINUTES**

Cay Lollar, President, called the meeting to order.

**Secretary's Report**

Debbie Loden handed out copies of minutes from the last two meetings. They were read and approved.

Judy Muse, our SCT Rep was supposed to meet with us today, but was unable to. James Squires was available for a conference call if needed.

❖ **Evaluation of 2005 Conference**

- Sherry Crocker handed out copies of the conference evaluation (attached).
- Debbie Loden handed out copies of the conference summary (attached).
- It is very important to us that we have an SCT Representative from each track for MBUG 2006.
- Everyone seemed to enjoy having the Luncheon meeting and also having the breakfast buffet.

❖ **New Members**

- We welcomed Bettye Graves as the new MBUG member from Jackson State University.

❖ **Regional group**

- Mike Herndon reported that the LA group has asked about co-hosting the 2006 Conference.
- Rickey suggested that MS, AL, LA, and TN get SCT to send a representative and ask contacts from each Banner school to attend. Ask for a contract with SCT

- Dianne will check with James Squires to set a meeting date (possibly early September) with us and contact the other three states and get a commitment from each state.
- It was suggested that even if we go regional that we do a board sponsored topic and bring in a consultant for training. If the consultant is booked back to back with the conference, SCT pays for travel.
- Meridian CC will have an AR consultant on campus this fall if anyone wants to join them.
- We would also like to get the 206 conference listed on SCT's webpage.

❖ **New Banner School**

- Belhaven is going with Banner. Marilyn will contact someone there about appointing an MBUG Representative.

❖ **Financial Report**

- Total Expenditures:       \$17,381.85
- Balance as of 6-22-05     \$12,672.94
- Knowledge has paid their vendor fee.

❖ **2006 Conference**

- Mike suggested Thom Shepherd as entertainment for the next conference.

❖ **Product Enhancements**

- Bettye asked that we ask SCT to support product enhancements more.
- Kim Savings-Sherman recommended that we send RFP's more.

❖ **EDI**

- Ricky will get a cost on getting a consultant and try to set up a date to have MBUG help provide EDI training for those interested.
- MBUG will pay for travel for SCT consultant and the schools participating will split the cost of the consultant.

❖ **High School Transcripts**

- All high school transcripts from across the state are now sent to the State Department of Education. This has been in effect for three (3) years.

**Next meeting**

The next meeting will be announced at a later date.

*Minutes recorded by Debbie Loden, Secretary*