



**Meeting Agenda/Minutes**  
**Group:           MBUG Executive Committee**

<b>Purpose of Meeting:</b>	Executive Committee Meeting		
<b>Meeting Date:</b>	April 12, 2006	<b>President:</b>	Carmela Staten
<b>Start Time:</b>	10:30 a.m.	<b>President-Elect:</b>	Bettye Graves
<b>End Time:</b>	1:00 p.m.	<b>Treasurer:</b>	Becky Finley
<b>Location:</b>	IHL, Jackson, MS	<b>Secretary:</b>	Debbie Loden

Attendees/Title	School	Present/Absent
Kevin Baker	Holmes CC	Absent
Jane Boone	MGCCC	Absent
Darrell Boyd	MVSU	Absent
Milo Crabtree	MS State	Present
Ricky Creel	Meridian CC	Absent
Sherry Crocker	Northeast CC	Absent
Tammie Dill	Itawamba	Present
John Elliott	DSU	Present
Becky Finley	DSU	Present
Bettye R. Graves	JSU	Present
Chris Halliwell	IHL	Absent
Donna Hayden	Alcorn	Present
Mike Herndon	MGCCC	Present
Steve Howard	Pearl River CC	Absent
Marilyn Sauls	MS College	Present
Debbie Loden	Itawamba	Present
Cay Lollar	MUW	Present
Lisa McDaniel	MUW	Present
Carmela Staten	MS Valley	Absent
Dianne Walton	Meridian	Present

**MINUTES**

Dianne Walton called the meeting to order in Carmela's absence.

On behalf of the board and MBUG, Cay Lollar presented Dianne Walton with a pin and a piece of pottery for her year of excellent service as president.

Reading of the minutes was waived.

**Treasurer's Report**

2006 dues not yet paid: DSU, MSU and MVSU.

We have a balance of \$26,399.34. We owe Pearl River Resort \$19,041.21 for the 2006 conference. Milo will review the invoice from them to make sure all charges are correct before Becky pays the bill.

The tax exempt form has been sent to the IRS but has not yet been reviewed. We owe the accountant \$1,350.00 for completing the tax exempt application. We also had to pay a \$500.00 application fee. Even though we had already authorized Becky to obtain the accountant, we voted again to give her authority to pay for these services. Milo made the motion and Cay seconded it. Motion carried.

### **Conference Evaluation**

The conference evaluation results were reviewed. We had 28 responses with the responses ranging from 3.5-4.76 (with 5.0 being excellent).

Overall the conference was a success.

Milo commented that the obtaining speakers/sessions are the hardest part of planning a conference and that Diane Garvin was to be commended on the excellent job that she does.

### **Sungard's affiliation with the "bugs"**

Dianne Walton reported that she has been contacted twice recently from a research consulting firm about our involvement with Sungard. It has been rumored that Sungard is not going to support any of the state "bugs" anymore. Milo suggested that we send a representative to Malvern, PA to talk with Sungard about this issue. Diane Garvin was recommended as the person to do this since she has such good rapport with Sungard. We will talk more about this at the June meeting.

### **2007 Conference**

Mike reported that the Beau Rivage is due to reopen August 29, 2006. They can only accommodate 6 breakout rooms. Several dates/room rates were discussed: February 11-13 - \$119 room rate; after that the room rate will go up to \$129/night. Other possible dates are 3/18-20 and 4/8-10.

Moving the conference to the fall was also discussed. It was decided that a late September date would be the best if we decide on fall. Mike will check with the Beau on fall dates. It was recommended that we don't commit to a date until we talk with Sungard about their involvement with MBUG.

### **Altering formation of the Board**

Milo recommended that we modify the Board of Directors to allow two representatives from each institution – one technical and one functional. Everyone was in agreement to do this. This calls for amending the constitution which we voted to do. Debbie will revise the constitution and send to all board members for review. Each institution will need to select another individual to represent either the technical area or the functional area (whichever you don't already have on the board).

### **Election of Officers**

President-Elect: Bettye Graves Motion made by Cay Lollar; seconded by Milo Crabtree; motion carried

Treasurer: Becky Finley

Secretary: Debbie Loden

Motion made to accept treasurer/secretary by Donna Hayden; seconded by Marilyn Sauls; motion carried.

Milo introduced Lewis Sanders as the new technical representative from MSU.

The next meeting will be Wednesday, June 14, 2006 at IHL.

Meeting adjourned.

*Minutes recorded by Debbie Loden, MBUG Secretary*