



Meeting Agenda/Minutes
up: MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting	Approved	pending
Meeting Date:	February 26, 2008	President:	Kevin Baker
Start Time:	10:30 a.m.	President-Elect:	Cindy Hampton
End Time:	1:30 p.m.	Treasurer:	Becky Finley
Location:	IHL	Secretary:	Debbie Loden

Attendees/Title	School	Present/Absent
Kevin Baker	Holmes CC	Present
Edgar Bland	MS Valley State University	Present
Teresa Bost	MS State University	Present
Phillip Brooks	Meridian CC	Present
Allen Coleman	Itawamba CC	Present
Tammie Dill	Itawamba CC	Present
Joyce Dixon	MS Valley State University	Present
John Elliott	DSU	Absent
Becky Finley	DSU	Present
Sherry Floyd	Northeast CC	Present
Chris Giger	DSU	Present
Bettye Graves	Jackson State	Present
Chris Halliwell	IHL	Absent
Cindy Hampton	MS College	Absent
Donna Hayden	Alcorn	Present
Steve Howard	Pearl River CC	Absent
Debbie Loden	Itawamba CC	Present
Cay Lollar	MUW	Absent
Lisa McDaniel	MUW	Present
Mohammed Obiedat	Jackson State	Absent
Edith Riley	MS State University	Present
Marilyn Sauls	MS College	Present
Jimmy Smith	Alcorn State University	Absent
Sonny Sparks	Holmes CC	Present
Cory Walters	MGCCC	Present
Dianne Walton	Meridian CC	Present
Brenda Windham	Pearl River CC	Absent
To be named	IHL	
To be named	MGCCC	
To be named	Northeast MS Community College	

MINUTES

Kevin Baker, President, called the meeting to order. We had 19 members present, 8 absent, 3 to be filled positions.

Minutes

Minutes were reviewed and approved as read. Copies of the 2007 Conference Summary and Survey were handed out and discussed.

Financial Report

Account balance as of today is \$4,188.15. We lost \$2920.00 on the 2007 conference. One reason is that Howard Computers did not fund the social this year and that cost MBUG an extra \$2,000.00. We did much better on refunds of conference fees. Three were refunded based on deaths/illnesses in the immediate family.

Becky will send invoices for 2008 dues soon.

She stated that we are exempt from federal income taxes but we are not exempt from state tax. The State Tax Commission denied our request for tax exemption. However, since we receive a lot of

donations from companies, it is still in our best interest to be federally tax exempt. She will be filing our income tax soon. Last year this cost \$1350.00 and will probably be about the same this year.

Conference 2008

Plans to begin organizing the 2008 conference were discussed.

Everyone agreed that the conference should be on the coast if we can get accommodations. Cory Walters agreed to check on the three available casinos (Beau Rivage, Imperial Palace and Hard Rock) to see if they are available.

Our tentative date is September 14-16 with September 7-9 as a back up. This was done in the form of a motion made by Phillip Brooks and seconded by Becky Finley. It was reported that SETA is September 21-23 so this should not be a conflict for Sungard consultants.

Vendors

Phillip Brooks agreed to be in charge of getting vendors. We will try to have as many as space permits and will accept competition among the vendors. Phillip asked that everyone send him names of possible vendors to contact.

We discussed possible ways to get vendors to cover costs of the social and decided to do Vendor levels – gold level, silver level, bronze level – based on the amount of their contribution.

Program/Presentations/presenters

Bettye Graves, Marilyn Sauls, Edith Riley and Chris Giger agreed to serve on the committee to get presenters and Sungard consultants. To entice more people to be presenters the committee will work out details for “perks” for presenters.

Conference Fees

We discussed the need to raise conference fees as follows: member - \$100.00; non-member - \$150.00 and guest - \$75.00. This was tabled until the next meeting to see if expenses on the coast will be higher than usual. If so, we might have to increase fees even more.

Other Business

The main objective of MBUG was then discussed at length. The question was asked if planning a conference was all that MBUG is about and should we be doing more. It was suggested that we should be a collective voice to talk to Sungard to resolve issues that we have and that they should be more accommodating to us. IHL has leveraged with Sungard for a set service fee for all of their institutions. Sherry will talk with SBCJC tomorrow at the Business Managers meeting to see about the possibility of them doing the same for the community colleges.

One suggestion was for each institution to host training sessions on the various campuses on topics of interest to all and invite interested parties to attend. Everyone agreed that we could do a better job of communicating information among ourselves to help each other.

Our next meeting is scheduled for March 25, 2008, 10:30 a.m. at IHL.

Meeting was adjourned at 1:30 p.m.

Minutes recorded by Debbie Loden, MBUG Secretary

MBUG Conference 2007 Survey Results

1. I found the overall quality of this conference	4.15
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
2. I found the overall quality of the separate track sessions	3.83
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
3. I found the overall quality of Birds of a Feather (BOF) sessions	3.78
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
4. I found the overall quality of opening session	3.58
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
5. The adequacy of time allotted for presentations and discussions	3.90
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
6. The adequacy of presentation aids/resource materials/visuals used was	3.88
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
7. I found the registration process	4.56
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
8. I found the overall quality of the breaks (refreshments, time allotted, etc.)	4.04
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
9. I found the overall quality of the vendor booths	3.66
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
10. I found the overall quality of the Sunday night Reception event	3.70
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
11. I found the overall quality of the Monday Lunch/Speaker	4.37
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
12. The quality of the conference facility within Grand Casino was	4.26
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
13. The quality of the hotel facility of Grand Casino was	4.02
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
14. I found the usefulness/helpfulness of this conference	4.03
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
15. Overall rating of this conference	4.11
5 Excellent 4 Very Good 3 Average 2 Fair 1 Poor	
16. Suggestions for MBUG 2008.....	see attached sheet
17. Comments	see attached sheet

Q16
Biloxi preferably the same time of the month.
Gulf Coast, Tupelo
The location was fine for me.
How about Vicksburg?
Phili, MS
Jackson, Starkville, Alcorn
The Pearl River Resort was better location.
Biloxi, Gulfport, Tupelo
Mississippi Gulf Coast area
On the coast!
Biloxi
Have an SCT Banner representative available for each Track if financially possible. With larger attendance, this seems a possibility.
I would like to see a better breakfast next year.
I liked the location, stay at Tunica.
Gulf Coast
I think that either Philadelphia or Tunica would be good.
More sessions involving Alumni Association not just development and banner!!
Vicksburg, MS
Mississippi Gulf Coast-we need to put money into this area as much as possible so that they can continue to rebuild after Katrina.
Biloxi, MS, Jackson, MS
Same!
Biloxi, MS
Tunica
somewhere close
Hattiesburg, MS or Jackson, MS
The coast, Beau
Biloxi/Gulfport
Natchez, MS... Isle of Capri Hotels
Gulf Coast or Tupelo
Tunica is a good place
Same place - Grand Casino, Tunica
Mississippi Gulf Coast
The Coast would be nice!
The overall conference was very good. The presentations were good but hand-outs for the materials from each presenter should have been made available.
Philadelphia MS
Atlanta, GA
Biloxi, MS
Same, back in Tunica
The location for the conference was very pleased.
I think it is time to move it back to the coast.
Need additional sessions for the Admission and Recruitment Modulators of Banner. Communication Plan would be a great topic for next year.
Biloxi, Arkansas
Vicksburg is a central location for a lot of universities. If not there the thought of letting each four year institution of higher learning host within their various areas i.i. rotate between universities.
Atlanta, GA
None

Q17
Tricia Walker was excellent. Previous MBUG conferences held at Tunica have been okay, but this was one of the best MBUG conferences held at the Tunica site. I do know that it takes a team effort to organize a conference such as MBUG. Thanks.
This was my first time attending MGUG and it was Great!
Sungard representation was great, and consultant for our sessions (Gary Rindone) was very knowledgeable and helpful. Conference was very well organized and seemed to run smoothly. Very informative!
Alumni and Advancement are two separate things. However, they have all been combined and listed under the title Alumni. The should be separate tracts for alumni and advancement.
I would really like to have the Birds of a Feather (student) session broken down. I work in instruction and generally am in BOF with admissions/records. The information is good to have but not very useful. Next year, could we have a BOF for admissions/records and a seperate BOF for instruction?
The timing should be around or after payday as many people would like to do more things within the town. There is a tremendous amount of sightseeing as well as shopping that could be done to make this an exciting event. The overall conference was very exciting and helpful.
Why is it always (this year and last year) so cold in the meeting rooms? The main and birds of a feather rooms felt like 55 degrees or less. Please have the hotel to turn up the temperature between 68 and 72 degrees in the meeting rooms on Saturday evening. These are normal room temperatures in the fall or spring. Some people were wearing jackets in the meeting rooms to keep from freezing when the weather outside is 87 degrees. This maybe minor, but it is uncomfortable and distracting and someone may walk out and miss something they need to know, hear, or ask just because they want to be comfortable and not freeze "in a meeting room". Fortunately, I came prepared and brought longsleeved shirts based on the previous meeting rooms temperatures at MBUG 2006.
Registration was confusing because the registration form download had different fee amounts than the online web information. Also, the block paid for the hotel rooms was higher than people who purchased rooms at the regular hotel rate. I paid \$79/night and I know of colleagues who only paid \$39/night who booked rooms without the "MBUG block rate". That was disturbing. The early rate doubled the last minute rate, and we were supposedly getting a discount. The session that I found the most enjoyment out of was a general session that I had not previously planned to attend. The session I needed most, only lasted 20 minutes, and the presenter was very unprepared. Also, the presenter was from a junior college who doesnt even process all of what was supposed to have been presented. So we got the "Well we dont do that at our school" response. I was very disappointed.
The conference agenda needs to have a small paragraph to describe the orgin of the meeting/session. A better descriptive of session so you will know if this session is the one you need to attend. Thanks
The Board did a wonderful job. Bravo!!!
Please have a motivational speaker at the opening session. While the speaker we had was knowledgable, he was too detailed for the opening of a conference. He could be put as a session topic. We need movitation for the opening of a conference.
Please have a Motivational type speaker to get us geared up for the conference..many of us have a problem hearing this speaker and going over products was a little boring. I found that the sessions that I was interested in were really more technical than end user
We need better breakfast choices. All sweets is not appropriate for all individuals.
I was a first time attendee and I found the Conference to be very informative. Hope to attend future sessions.
I had a problem with some of the workshops not being what I expected, specifically, the Beginning Excel was not geared toward "beginners". I think the workshops need to be more clearly defined.
The Birds of a feather was very enjoyable and informative. I feel that the time ran out before time. It is always great to learn what others are doing and to be able to share what you have that it may be helpful to others. Seems like everybody is relaxed in the "Birds of a Feather session.
The party is always a good time!!!!
I would like to see more tracts for Advancement.
The tempature in the rooms was too cold.
Need to be more detailed with the sessions titles. Also, need to offer more in the student area.
Alumni and Advancement are not one in the same. Need Development track Enjoyed the event!
The Advancement Track was extremely fortunate to have Tom Chaves this year. The interaction between schools at various levels in Banner and with diverse structures and methods was phenomenal.
Everything was great!!!

<p>It would be helpful to have a brief description of the session other than the title. I went to the beginner excel thinking that it was going to show me how to use banner and excel together, and that is not what it was. Also, it would be helpful to know before the session if special software is necessary for the topic. My institution did not have some of the software necessary for some of the topics and I wasted a session block.</p>
<p>The opening session speaker this year was more for the tech people.... it would be helpful if the first session with everyone together focused on positive attributes of the conference...something that will get people geared up for the conference...make them glad they came to attend the conference... It is hard sometimes to get a dynamic introduction, but I think our guest speaker at the luncheon help make the afternoon more enthusiastic.</p>
<p>The sessions was to long for some of the presentations. More birds of a feather sessions very helpful.</p>
<p>Birds of a Feather session was very helpful as always. Being able to come together with other schools and learn ways they actually handle matters with banner you might have trouble. The overall sessions went the entire time and then some, which showed the interest of the people attending.</p>
<p>Would love to see a session on CAPP. Sue Ellen Stubbs from Holmes CC is a CAPP expert!</p>
<p>As a first time attendee I feel that the conference was very benefical</p>
<p>This conference is the best value in professional development!! I always come back with useful information that helps me do my job and work with others better. It amazes me that I get that much benefit from something so inexpensive. Keep up the good work!!!!</p>
<p>I commend all who had a part in planning, organizing and operating the conference. One very fine conference. You did Mississippi proud. Great work and many thanks.</p>
<p>Liked the conference</p>
<p>Good Job!</p>
<p>It think it will be even more helpful if you provide a brief description of each track, for example, the General Track, entitled "BMS and Banner: How to Streamline Your ID Process" A brief synopsis of this track, will not only "take out the guess work", but help me to choose the right selections; help me get the proper training in my area (Alumni) and help me to utilize my time wisley.</p>
<p>The survey would not let me skip any questions, but I did not attend the opening session, or the Sunday night Reception. I was their for everything else.</p>
<p>There were no sessions directly related to Accounts Payable. I would like to see atleast one offered next time.</p>
<p>Mr. Elliot discussed how to export a document into tools from SCT banner and I did not get all the information and I need that part of the presentation</p>
<p>It was a good conference. I was able to obtain good ideas from other schools in attendance.</p>
<p>It is my opinion that some topics were not clear as to what was to be discussed. For instance, the session on Schedule Building was definitely for admissions and not for those who actually input the information to "build" the schedules. Therefore, I believe it would have been beneficial if the topics to be discussed under each session were provided so that you could determine if that particular session would be of help or not.</p>
<p>I would like to see a stronger track for alumni. The banner module for alumni is very good and useful but we are not maximizing its use. Separate alumni from development and fund raising</p>
<p>This was my first conference for the MBUG 2007 and the conference was very helpful and the food was a good variety of taste. The food for any conference is a eye winner.</p>
<p>More vendors, more presentations that envolve software that we actual have.</p>
<p>I feel that the conference was very good as a hold, but I felt that because the speaker was a singer, that I enjoyed, there should have been something else to go along with her.</p>
<p>The hard work of the committee was evident and we commend you for your work to make us comfortable and informed.</p>
<p>The conference was very informative. Thank You</p>
<p>I would like to have working labs if possible. Perhaps a few key areas could be identified and have an actual hands on working session, such as assigning mail codes.</p>
<p>Although this was my first MBUG, all the sessison that I attended was very helpful.</p>

MBUG 2007 SUMMARY

The 2007 MS Banner Users Group Conference was held September 23-25, 2007 at the Grand Casino in Tunica, MS.

There were 27 sessions offered.

- 3 Alumni**
- 2 Finance**
- 2 Financial Aid**
- 6 General**
- 1 Human Resources**
- 6 Student**
- 3 Technical**
- 2 Trainer**
- 1 Finance/Technical**
- 1 Student Technical**

There were 11 Birds of a Feather Sessions for the following tracks:

- 2 Alumni**
- 2 Finance**
- 2 Financial Aid**
- 1 Human Resources**
- 1 Student/Admissions**
- 1 Student/Registrar**
- 2 Technical**

The following SungardSCT consultants (8) attended:

Charles Ash
Rorry Attman
Jason Ferguson
Mike Humphreys
Andy Kearney
Andrew Nagorski
JoAnn Puissegur
Melissa Spears

The following companies (9) had Sponsor booths and/or did presentations:

Ad Astra
Howard Computers
LSI (Lamination Service, Inc.) + donation
MS Filing Systems + doorprize
Oracle Corporation
SMART Bus Adv & Cons LLC + donation
SungardSCT + doorprize & donation
TouchNet
UC4/AppWorx + doorprize

Attendance:

284	Registered
12	No Shows
<u>272</u>	Attendees
9	Guests
<u>21</u>	Vendors/Presentors
302	Total Attendees

In State:		Attended	No Shows
	Alcorn State University	29	4
	Delta State University	36	1
	Holmes Community College	18	1
	IHL	0	
	Itawamba Community College	22	1
	Jackson State University	65	1
	Meridian Community College	14	
	Mississippi College	5	2
	Mississippi Gulf Coast Comm. College	14	
	Mississippi State University	12	
	Mississippi University for Women	4	2
	Mississippi Valley State University	23	
	Northeast MS Community College	6	
	Pearl River Community College	0	
		248	
Out of State			
	Athens State University	10	
	Baton Rouge Community College	4	
	Christian Brothers University	5	
	Grambling State University	0	
	LA Comm & Tech College Systems	0	
	University of Alabama-Huntsville	5	
		24	
	GRAND TOTAL	272	12

ATTENDED	FNAME	LNAME	INSTITUTION	TITLE
	Sponsors			
1	Jamie	Chambron	SungardSCT	
1	Paul	Fetze	SungardSCT	
1	Andrew	Nagorski	SungardSCT	
1	Jo Ann	Puissegar	SungardSCT	
1	Gary	Rindone	SungardSCT	
1	Kim	Saving-Sherman	SungardSCT	
1	Ferrell	Shaffer	SungardSCT	
1	Teresa	Skinner	SungardSCT	
1	Jo	Bennett	ELM	Financial Aid presenter
1	Rusty	Thoms	Howard Computers	
1	James	Bess	Laminations Service, Inc	
1	Wanda	Smith	MS Filing Systems/VRC of MS	
1	Peter	Drew	Official Payments	
1	Jamil	Benzekri	Oracle	
1	Austin	Laird	Oracle	
1	Dennis	Nelson	Oracle	
1	Tom	Chaves	SMART	
1	RoseAnn	Jubinski	SMART	
1	Jeff	Rapp	TouchNet	
1	Matt	Busch	UC4	
1	Dave	Sullivan	UC4	
1	Jennifer	Schlafer	VRC of TN/MS Filing Systems	
1	Trishia	Walker	Entertainment/Speaker	
21	Attended			

SPONSOR BOOTHS/SPONSORSHIPS

ELM Resources	100.00	
MS Filing Systems	400.00	
Lamination Service, Inc	500.00	Includes \$100.00 donation for Sunday night Reception
Howard Computers	n/c	Supplying computers for email stations
Oracle Corporation		
SMART Bus Adv & Cons LLC	500.00	Includes \$100.00 donation for Sunday night Reception
Sungard Higher Education	400.00	
Sungard Higher Education	1,000.00	1,000 donation for ice cream break
TouchNet	400.00	
UC4/AppWorx		
	\$3,200.00	