



Meeting Agenda/Minutes

Group: MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting		Approved:	
Meeting Date:	September 14, 2008	President:	Kevin Baker	
Start Time:	1:00 p.m.	President-Elect:	Cindy Hampton	
End Time:	3:00 p.m.	Treasurer:	Becky Finley	
Location:	Olive Branch, MS	Secretary:	Debbie Loden	

Representatives	Technical/ Functional			Phone	Present/Absent
Alcorn State University	Technical	Donna Hayden	dhayden@alcorn.edu	601-877-6674	Present
Alcorn State University	Functional	Jimmy Smith	jsmith@alcorn.edu	601-877-3966	Present
Delta State University	Technical	Chris Giger	cgiger@deltastate.edu	662-846-4104	Present
Delta State University	Functional	John Elliott	jelliott@deltastate.edu	662-846-4041	Absent
Holmes Community College	Technical	Justin Ferguson	jferguson@holmescc.edu	662-472-9126	Present
Holmes Community College	Functional	Sonny Sparks	ssparks@holmescc.edu	662-472-9178	Absent
IHL	Technical			601-432-6743	
IHL	Functional	Chris Halliwell	challiwell@ihl.state.ms.us	601-432-6561	Absent
Itawamba Community College	Technical	Allen Coleman	alcolem@iccms.edu	662-862-8105	Present
Itawamba Community College	Functional	Tammie Dill	twdill@iccms.edu	662-862-8031	Present
Jackson State University	Technical	Mohammed Obiedat	mobiedat@jsums.edu	601-826-6730	Present
Jackson State University	Functional	Bettye Graves	bettye.r.graves@jsums.edu	601-979-2803	Absent
Mississippi College	Functional	Marilyn Sauls	msauls@mc.edu	601-925-3320	Present
Meridian Community College	Technical	Phillip Brooks	pbrooks@mcc.cc.ms.us	601-484-8691	Present
Meridian Community College	Functional	La'Toya Atterberry	latterb1@meridiancc.edu	601-484-8636	Present
MS Gulf Coast Comm. College	Technical	Cory Walters	cory.walters@mgccc.edu	228-896-2522	Absent
MS Gulf Coast Comm. College	Functional				
Mississippi State University	Technical	Edith Riley	egr1@msstate.edu	662-325-7017	Present
Mississippi State University	Functional	Teresa Shannon	teresa@saffairs.msstate.edu	662-325-2223	Present
Mississippi University for Women	Technical	Lisa McDaniel	lmcdanie@muw.edu	662-329-7377	Present
Mississippi University for Women	Functional	Cay Lollar	clollar@muw.edu	662-329-7134	Absent
MS Valley State University	Technical	Edgar Bland	ebland2@mvsu.edu	662-254-3744	Present
MS Valley State University	Functional	Joyce Dixon	jadixon@mvsu.edu	662-254-3308	Present
Northeast MS Community College	Technical				
Northeast MS Community College	Functional	Sherry Floyd	swfloyd@nemcc.edu	662-720-7401	Present
Pearl River Community College	Technical	Steve Howard	showard@prcc.edu	601-403-1219	
Pearl River Community College	Functional	Brenda Windham	bwindham@prcc.edu	601-403-1095	

MINUTES

Kevin Baker, President, called the meeting to order. We had 21 members present.

The serving of alcohol was discussed. We made the decision to not serve alcohol for the Get Acquainted Social tonight because of a tight budget. We decided to not go over \$2500 on alcohol on the Monday night social. We also discussed what our legal obligations are when we do serve it. This will need to be checked into before next year.

MBUG 2009

It has been discussed that we move our meeting back to spring if we go to the south part of the state next year (because of hurricane season). Donna Hayden is going to check on Natchez. They have a conference center and have just built a new hotel close by. We would need to check out the conference center's policy for hurricane evacuation. It was also suggested that if we stay with the fall that we move to later in September or even into October.

Kevin recommends that we try to build a cushion of \$10,000-15,000 to begin the conference on since we were at a disadvantage this year because of low funds.

Recommendations to raise money were: increase yearly institution dues; increase conference fees.

Vendors

The new fee structure seemed to work very well. We almost doubled our money from prior years. We discussed what to do if the vendor shows up but has not paid. We decided to let them stay and mail the check. We would then invoice them.

If we do not get their check, then they would have to pay the back year plus the current year before they can set up again.

We need to make sure there is enough difference in recognition for the different levels.

We need to limit the number of presentations per vendor. (SungardHE would have unlimited number). We could possibly do this on the level that they buy into. We feel that 70-80% of sessions should be Banner presentations.

Doorprizes

Lisa has bought: GPS TOMTOM, IPOD shuffle, portable dvd player. If funds permit we voted for her to spend about \$200 more on doorprizes.

Our next meeting will be at Whispering Woods Conference Center, Tuesday, Sept. 16, 2008 immediately after the conference for a conference wrapup.

Meeting was adjourned at 3:00 p.m.

Minutes recorded by Debbie Loden, MBUG Secretary