



Meeting Agenda/Minutes
Group: MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting			Approved:	
Meeting Date:	April 27, 2009	President:	Cindy Hampton		
Start Time:	10:30	President-Elect:	Phillip Brooks		
End Time:	12:00	Treasurer:	Cay Lollar		
Location:	HCC, Ridgeland	Secretary:	Debbie Loden		
		Past-President	Kevin Baker		

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Cindy Hampton	hampton@mc.edu	601-925-3485	Present
Officer	Pres-Elect	Phillip Brooks	pbrooks@mcc.cc.ms.us	601-484-8691	Present
Officer	Treasurer	Cay Lollar	clollar@muw.edu	662-329-7134	Present
Officer	Secretary	Debbie Loden	dloden@iccms.edu	662-620-5101	Present
Alcorn State University	Technical	Donna Hayden	dhayden@alcorn.edu	601-877-6674	Present
Alcorn State University	Functional	Jimmy Smith	jsmith@alcorn.edu	601-877-3966	Absent
Delta State University	Technical	Chris Giger	cgiger@deltastate.edu	662-846-4104	Present
Delta State University	Functional	John Elliott	jelliott@deltastate.edu	662-846-4041	Absent
Holmes Community College	Technical	Justin Ferguson	jferguson@holmescc.edu	662-472-9126	Absent
Holmes Community College	Functional	Sonny Sparks	ssparks@holmescc.edu	662-472-9178	Absent
IHL	Technical	Edward Stuart	estuart@mississippi.edu	601-432-6285	Absent
IHL	Functional	Jim Hood	jhood@ihl.ms.state.ms	601-432-6634	Absent
Itawamba Community College	Technical	Allen Coleman	alcoleman@iccms.edu	662-862-8105	Absent
Itawamba Community College	Functional	Tammie Dill	twdill@iccms.edu	662-862-8031	Present
Jackson State University	Technical	Artis Smith	artis.smith@jsums.edu		Present
Jackson State University	Functional	Bettye Graves	bettye.r.graves@jsums.edu	601-979-2803	Present
Mississippi College	Technical	Angie Miller	ahmiller@mc.edu	601-925-3882	Present
Mississippi College	Functional	Marilyn Sauls	msauls@mc.edu	601-925-3320	Absent
Meridian Community College	Technical				
Meridian Community College	Functional	La'Toya Atterberry	latterb1@meridiancc.edu	601-484-8636	Present
MS Gulf Coast Comm. College	Technical	Cory Walters	cory.walters@mgccc.edu	228-896-2522	Absent
MS Gulf Coast Comm. College	Functional	Scott Wilson	scott.wilson@mgccc.edu	601-928-6222	Absent
Mississippi State University	Technical	Edith Riley	egr1@msstate.edu	662-325-7017	Present
Mississippi State University	Functional	Teresa Shannon	teresa@saffairs.msstate.edu	662-325-2223	Present
Mississippi University for Women	Technical	Lisa McDaniel	lmcdanie@muw.edu	662-329-7377	Present
Mississippi University for Women	Functional				
MS Valley State University	Technical	Edgar Bland	ebland2@mvsu.edu	662-254-3744	Present
MS Valley State University	Functional	Joyce Dixon	jadixon@mvsu.edu	662-254-3308	Present
Northeast MS Community College	Technical				
Northeast MS Community College	Functional	Sherry Floyd	swfloyd@nemcc.edu	662-720-7401	Absent
Pearl River Community College	Technical	Steve Howard	showard@prcc.edu	601-403-1219	Absent
Pearl River Community College	Functional				

Cindy Hampton called the meeting to order. There were 16 members (representing 9 institutions) present. We were also delighted to have JoAnn Puissegur, our SunGard HE account rep, with us.

The minutes were read and reviewed. The motion to accept them was made by Teresa Shannon and seconded by Lisa McDaniel. They were unanimously approved.

Financial Report

Cay presented the financial report.

- Our ending balance as of 4/27/2009 is \$5,541.23.
- She has not received dues from several institutions (ASU, SAU, IHL, JSU, MGCCC, PRCC).
- The rental fee for our new P.O. Box is \$72.00/year.
- Our taxes are in the process of being filed.

2009 Conference

Cindy handed out conference committee lists.

Natchez Convention Center could provide transportation to Dunleith on Sunday evening at a cost of approximately \$75.00/hour. ASU will check on possibly using their transportation services.

Donna Hayden will check with the ASU Jazz Band after graduation to see if they will perform for us at the social. She also knows of another group that's a possibility.

Bowie's Tavern will be available for Monday night with a band (on your own).

Chris reported that Glenn Trammel has agreed to be our opening speaker.

Cindy stressed the importance of session volunteers. The conference is only as good as the sessions we offer – and this is not possible without volunteers.

Suggestions for sessions:

- All day session for Technical track
- All vendors go through Phillip to schedule sessions
- Commencement in Banner (Cay)
- Banner 8 – major changes in underlying structure
- Videos of Summit presentations running throughout the day
- "General" session
- "New Banner Users" session
- 3-way matching – shipping & receiving
- On-line applications

Lisa will wait until the conference to buy doorprizes.

Vendors

S&S Recovery will furnish bags. Touchnet has already paid. Sungard is in the process of sending theirs.

Cay suggested that we contact Acalog (an online catalog company) about coming.

Cindy is still checking on t-shirts.

Cindy reminded everyone that they will need a tax exempt letter from each school for hotel reservations.

Projectors

Please email Edgar or Allen if you have projectors that you are willing to bring for the conference.

Phillip suggested looking into grants to pay for our technology (projectors, etc.). The new Stimulus and Recovery Act is technology based. He will look into it.

Our next meeting is planned for middle to late June probably at MS State University. Cindy will let us know.

Meeting was adjourned at 12:00 p.m.

Minutes recorded by Debbie Loden, MBUG Secretary