



Meeting Agenda/Minutes MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting	Approved:	
Meeting Date:	November 29, 2010	President:	Joyce Dixon
Start Time:	10:30 a.m.	President-Elect:	Dow Ford
End Time:	1:00 p.m.	Treasurer:	Cay Lollar
Location:	Homes CC, Ridgeland Campus	Secretary:	Lisa McDaniel
	Ridgeland, MS	Past-President	Phillip Brooks

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Joyce Dixon	jadixon@mvsu.edu	662-254-3308	Present
Officer	Pres-Elect	Dow Ford	dford@prcc.edu	601-403-1030	Absent
Officer	Treasurer	Cay Lollar	clollar@muw.edu	662-329-7134	Present
Officer	Secretary	Lisa McDaniel	lmcdaniel@its.muw.edu	662-329-7377	Present
Officer	Past-President	Phillip Brooks	pbrooks@mcc.cc.ms.us	601-484-8691	Absent
Alcorn State University	Technical	Donna Hayden	dhayden@alcorn.edu	601-877-6674	Present
Alcorn State University	Functional	Jimmy Smith	jsmith@alcorn.edu	601-877-3966	Absent
Delta State University	Technical	Chris Giger	cgiger@deltastate.edu	662-846-4104	Absent
Delta State University	Functional	John Elliott	jelliott@deltastate.edu	662-846-4041	Absent
Holmes Community College	Technical	Kevin Baker	kbaker@holmescc.edu	662-472-9122	Absent
Holmes Community College	Functional	Jim Haffey	jhaffey@holmescc.edu	662-472-9078	Absent
IHL	Technical	Edward Stuart	estuart@mississippi.edu	601-432-6285	Absent
IHL	Functional	Chris Ammons	cammons@mississippi.edu	601-432-6445	Absent
Itawamba Community College	Technical	Allen Coleman	alcoleman@iccms.edu	662-862-8105	Present
Itawamba Community College	Functional	Tammie Dill	twdill@iccms.edu	662-862-8031	Present
Jackson State University	Technical	Artis Smith	artis.smith@jsums.edu	601-979-1080	Present
Jackson State University	Functional	Bettye Graves	bettye.r.graves@jsums.edu	601-979-2803	Present
Mississippi College	Functional	Cindy Hampton	hampton@mc.edu	601-925-3485	Present
Mississippi College	Technical	Jim Pilgrim	jpilgrim@mc.edu	601-925-3814	Present
Mississippi Delta Community College		Jimmy Free	jfree@msdelta.edu	662-719-8834	Absent
Mississippi Delta Community College	Functional	Cassandra Atley	catley@msdelta.edu		Present
Meridian Community College	Technical	Don Boles	rboles@meridiancc.edu	601-553-3414	Absent
Meridian Community College	Functional	Ashley Jones	ajones41@meridiancc.edu	601-484-8636	Present
MS Gulf Coast Comm. College	Technical	Lisa Daymond for David Besacon	david.besancon@mgccc.edu lisa.daymond.mgccc.edu	228-896-3829 228.897.3902	Present
MS Gulf Coast Comm. College	Functional	Louise Brown	louise.brown@mgccc.edu	601-928-6278	Present
Mississippi State University	Technical	Allen Ulmer	allen.ulmer@msstate.edu	662-325-7020	Absent
Mississippi State University	Functional	Teresa Shannon	teresa@saffairs.msstate.edu	662-325-2223	Absent
Mississippi University for Women	Technical	officer			
Mississippi University for Women	Functional	Tammy Prather	tprather@registrar.muw.edu	662-329-7134	Present
MS Valley State University	Technical	Edgar Bland	ebland2@mvsu.edu	662-254-3744	Present
MS Valley State University	Functional	(officer)			
Northeast MS Community College	Technical				
Northeast MS Community College	Functional	Sherry Floyd	swfloyd@nemcc.edu	662-720-7401	Absent
Pearl River Community College	Technical	Steve Howard	showard@prcc.edu	601-403-1219	Absent
Pearl River Community College	Functional	(officer)			

Joyce Dixon called the meeting to order.

Review and approval of minutes from previous meetings: Louise Brown moved that we accept the minutes, and Edgar Bland second the motion.

Introduction of new members: Cassandra Atley from Mississippi Delta CC and Tammy Prather from Mississippi University for Women

Financial Statement: Cay Lollar presented the financial statement. MBUG currently has a balance of \$15,777.35. The bank is now charging a \$2 check image fee.

Proposals for 2011 Conference

Tammie Dill presented the Whispering Woods proposal.

The rooms will be \$90 per night – Saturday thru Monday with 150 rooms blocked. We must spend \$21,000 in food. The date for the conference would be September 11-13.

Tammie Dill also presented the Tupelo, Hilton Garden Inn.

Date of the conference: September 18-20

The rooms will be \$109 per night. The conference fee is \$1500 per day on Monday and Tuesday and \$750 on Sunday with a \$1500 stipend. The convention center has 10,000 square feet with 7 or 8 breakout rooms including 2 in the hotel. Also, the convention center is not wireless.

Cay Lollar presented the Tunica proposal.

The food cost at Tunica seemed to be high.

The vote was unanimous for Tupelo.

Committees for the 2011 Conference

Registration – Cay Lollar, Tammie Dill, and Donna Hayden

Vendors – Jim Haffey

Door prizes – Cindy Hampton

Technical – Allen Coleman, Edgar Bland, and Kevin Baker

Social – ICC

It was suggested that we change the opening speaker to just a welcome. There will be a reception Sunday night, luncheon Monday, and breaks with cookies and coffee.

Tammie Dill will check to see if food can be brought in to the convention center.

There was a suggestion that we have breakfast on Tuesday and nothing for breaks.

Cay Lollar will purchase \$100 gift cards for Debbie Loden and Edith Riley in appreciation for their work at the 2010 conference.

Cindy Hampton will check on t-shirts for the conference.

Board members should check on their campuses for presenters for the next conference.

Problems/issues with Banner will be added to the agenda for each meeting.

Next meeting will be tentatively in February at Holmes in Ridgeland.

The meeting was adjourned at 1:00 pm.

Minutes recorded by Lisa McDaniel, MBUG Secretary