



## Meeting Agenda/Minutes MBUG Executive Committee

<b>Purpose of Meeting:</b>	<b>Executive Committee Meeting</b>	<b>Approved:</b>	
<b>Meeting Date:</b>	<b>July 18, 2011</b>	<b>President:</b>	<b>Joyce Dixon</b>
<b>Start Time:</b>	<b>10:30 a.m.</b>	<b>President-Elect:</b>	<b>Dow Ford</b>
<b>End Time:</b>	<b>1:00 p.m.</b>	<b>Treasurer:</b>	<b>Cay Lollar</b>
<b>Location:</b>	<b>Homes CC, Ridgeland Campus</b>	<b>Secretary:</b>	<b>Lisa McDaniel</b>
	<b>Ridgeland, MS</b>	<b>Past-President</b>	<b>Phillip Brooks</b>

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Joyce Dixon	<a href="mailto:jadixon@mvsu.edu">jadixon@mvsu.edu</a>	662-254-3308	Present
Officer	Pres-Elect	Dow Ford	<a href="mailto:dford@prcc.edu">dford@prcc.edu</a>	601-403-1030	Present
Officer	Treasurer	Cay Lollar	<a href="mailto:clollar@muw.edu">clollar@muw.edu</a>	662-329-7134	Absent
Officer	Secretary	Lisa McDaniel	<a href="mailto:lmcdaniel@its.muw.edu">lmcdaniel@its.muw.edu</a>	662-329-7377	Present
Officer	Past-President	Phillip Brooks	<a href="mailto:pbrooks@mcc.cc.ms.us">pbrooks@mcc.cc.ms.us</a>	601-484-8691	Absent
Alcorn State University	Technical	Donna Hayden	<a href="mailto:dhayden@alcorn.edu">dhayden@alcorn.edu</a>	601-877-6674	Absent
Alcorn State University	Functional	Jimmy Smith	<a href="mailto:jsmith@alcorn.edu">jsmith@alcorn.edu</a>	601-877-3966	Present
Delta State University	Technical	Chris Giger	<a href="mailto:cgiger@deltastate.edu">cgiger@deltastate.edu</a>	662-846-4104	Present
Delta State University	Functional	John Elliott	<a href="mailto:jelliott@deltastate.edu">jelliott@deltastate.edu</a>	662-846-4041	Present
Holmes Community College	Technical	Kevin Baker	<a href="mailto:kbaker@holmescc.edu">kbaker@holmescc.edu</a>	662-472-9122	Present
Holmes Community College	Functional	Jim Haffey	<a href="mailto:msurrell@holmescc.edu">msurrell@holmescc.edu</a>	662-472-9078	Absent
IHL	Technical	Edward Stuart	<a href="mailto:estuart@mississippi.edu">estuart@mississippi.edu</a>	601-432-6285	Present
IHL	Functional	Chris Ammons	<a href="mailto:cammons@mississippi.edu">cammons@mississippi.edu</a>	601-432-6445	Absent
Itawamba Community College	Technical	Allen Coleman	<a href="mailto:alcolem@iccms.edu">alcolem@iccms.edu</a>	662-862-8105	Present
Itawamba Community College	Functional	Tammie Dill	<a href="mailto:twdill@iccms.edu">twdill@iccms.edu</a>	662-862-8031	Present
Jackson State University	Technical	Artis Smith	<a href="mailto:artis.smith@jsums.edu">artis.smith@jsums.edu</a>	601-979-1080	Present
Jackson State University	Functional	Bettye Graves	<a href="mailto:bettye.r.graves@jsums.edu">bettye.r.graves@jsums.edu</a>	601-979-2803	Absent
Mississippi College	Functional	Cindy Hampton	<a href="mailto:hampton@mc.edu">hampton@mc.edu</a>	601-925-3485	Absent
Mississippi College	Technical	Jim Pilgrim	<a href="mailto:jpilgrim@mc.edu">jpilgrim@mc.edu</a>	601-925-3814	Present
Mississippi Delta Community College		Jimmy Free	<a href="mailto:jfree@msdelta.edu">jfree@msdelta.edu</a>	662-719-8834	Absent
Mississippi Delta Community College	Functional	Cassandra Atley	<a href="mailto:catley@msdelta.edu">catley@msdelta.edu</a>		Present
Meridian Community College	Technical	Don Boles	<a href="mailto:rboles@meridiancc.edu">rboles@meridiancc.edu</a>	601-553-3414	Absent
Meridian Community College	Functional	Ashley Jones	<a href="mailto:ajones41@meridiancc.edu">ajones41@meridiancc.edu</a>	601-484-8636	Present
MS Gulf Coast Comm. College	Technical	Lisa Daymond for David Besacon	<a href="mailto:david.besancon@mgccc.edu">david.besancon@mgccc.edu</a> <a href="mailto:lisa.daymond@mgccc.edu">lisa.daymond@mgccc.edu</a>	228-896-3829 228.897.3902	Present
MS Gulf Coast Comm. College	Functional	Louise Brown	<a href="mailto:louise.brown@mgccc.edu">louise.brown@mgccc.edu</a>	601-928-6278	Present
Mississippi State University	Technical	Rosiland Ashford	<a href="mailto:rashford@its.msu.edu">rashford@its.msu.edu</a>	662-325-9177	Present
Mississippi State University	Functional	Teresa Shannon	<a href="mailto:teresa@saffairs.msstate.edu">teresa@saffairs.msstate.edu</a>	662-325-2223	Present
Mississippi University for Women	Technical	officer			
Mississippi University for Women	Functional	Tammy Prather	<a href="mailto:tprather@registrar.muw.edu">tprather@registrar.muw.edu</a>	662-329-7134	Absent
MS Valley State University	Technical	Edgar Bland	<a href="mailto:ebland2@mvsu.edu">ebland2@mvsu.edu</a>	662-254-3744	Present
MS Valley State University	Functional	(officer)			
Northeast MS Community College	Technical				
Northeast MS Community College	Functional	Sherry Floyd	<a href="mailto:swfloyd@nemcc.edu">swfloyd@nemcc.edu</a>	662-720-7401	Absent
Pearl River Community College	Technical	Steve Howard	<a href="mailto:showard@prcc.edu">showard@prcc.edu</a>	601-403-1219	Absent
Pearl River Community College	Functional	(officer)			

Joyce Dixon called the meeting to order.

There were 19 members in attendance. Also attending the meeting was Edith Riley who is over the program committee.

Review and approval of minutes from previous meeting: Louise Brown moved that we accept the minutes, and Ashley Jones second the motion.

### Financial Statement

MBUG currently has a balance of \$16,040.36. Membership dues have not been received from the following schools: Alcorn and Holmes CC.

**Program Committee**

Edith Riley gave the program committee report. The sessions on Monday will last until 5:00 p.m. since Mandy Stanley needs more time. The following people have agreed to be moderators for the remote sessions: Jimmy Free – Alumni, Monday 3:45,  
Dow Ford – Luminus, Monday 3:45,  
Chris Giger – Electronic PAFs, and  
Allen Coleman – Job Labor Distribution.

The following people have agreed to bring projectors: Allen Coleman (2), Kevin Baker (1), Ashley Jones (1), Sherry Floyd (2), and Tammy Prather (1).

Change the program to say that breakfast is on your own.

Schools are encouraged to present sessions in the future, and a question should be added to the survey to see if people like the SunGard sessions versus the school sessions.

**Registration Committee**

August 18 is the deadline for registration and hotel reservations. There are 11 registered for the conference at this time.

**Technical Committee**

Holmes will provide 10 email stations. Itawamba or Holmes will provide access points for wireless.

**Social Committee**

Bags will be provided by the convention center that includes a coupon book, map, pen, and notebook. MBUG will purchase something to put in the bag. Some suggestions were a flash drive or pen.

**Vendors**

Matt Surrell from Holmes is taking the place of Jim Haffey on the vendor's committee. There are three vendors committed to coming and one possible.

Kevin suggested that vendors should have to pair with a school for presentations.

**Problems/Issues with Banner**

John Elliot had questions about the mass drops.

Kevin Baker has someone who will address the programmers during the technical birds of a feather about starting a programming group.

Next meeting will be August 29.

Don't forget tax id letters.

The meeting was adjourned at 1:00 pm.

*Minutes recorded by Lisa McDaniel, MBUG Secretary*