



Meeting Agenda/Minutes MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting	Approved:	October 17, 2012
Meeting Date:	July 17, 2012	President:	Dow Ford
Start Time:	10:30 a.m.	President-Elect:	Rosiland Ashford
End Time:	1:00 p.m.	Treasurer:	Cay Lollar
Location:	Holmes Community College	Secretary:	Lisa McDaniel
	Ridgeland, MS	Past-President	Joyce Dixon

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Dow Ford	dford@prcc.edu	601-403-1030	Present
Officer	Pres-Elect	Rosiland Ashford	rashford@its.msstate.edu	662-325-9177	Present
Officer	Treasurer	Cay Lollar	clollar@iccms.edu	662-329-7134	Absent
Officer	Secretary	Lisa McDaniel	lmcdaniel@its.muw.edu	662-329-7377	Present
Officer	Past-President	Joyce Dixon	jdixon@mvsu.edu	662-254-3308	Present
Alcorn State University	Technical	Donna Hayden	dhayden@alcorn.edu	601-877-6674	Absent
Alcorn State University	Functional	Jimmy Smith	jsmith@alcorn.edu	601-877-3966	Present
Delta State University	Technical	Chris Giger	cgiger@deltastate.edu	662-846-4104	Absent
Delta State University	Functional				
Holmes Community College	Technical	Kevin Baker	kbaker@holmescc.edu	662-472-9122	Present
Holmes Community College	Functional	Matt Surrell	msurrell@holmescc.edu	662-472-9178	Absent
IHL	Technical	Jim Hood	jhood@mississippi.edu	601-432-7011	Absent
IHL	Functional	Eric Atchison	eatchison@mississippi.edu	601-432-6288	Present
Itawamba Community College	Technical	Allen Coleman	alcoleman@iccms.edu	662-862-8105	Present
Itawamba Community College	Functional	Tammie Dill	twdill@iccms.edu	662-862-8031	Absent
Jackson State University	Technical	Artis Smith	artis.smith@jsums.edu	601-979-1080	Absent
Jackson State University	Functional	Bettye Graves	bettye.r.graves@jsums.edu	601-979-2803	Present
Mississippi College	Functional	Cindy Hampton	hampton@mc.edu	601-925-3485	Present
Mississippi College	Technical	Jim Pilgrim	jpilgrim@mc.edu	601-925-3814	Present
Mississippi Delta Community College		Jimmy Free	jfree@msdelta.edu	662-719-8834	Absent
Mississippi Delta Community College	Functional	Cassandra Atley	catley@msdelta.edu	662-820-9556	Present
Meridian Community College	Technical	Phillip Brooks	pbrooks@mcc.cc.ms.us	601-484-8691	Absent
Meridian Community College	Functional	Ashley Jones	ajones41@meridiancc.edu	601-484-8636	Absent
MS Gulf Coast Comm. College	Technical	David Besancon	david@mgccc.edu	228.897.3902	Present
MS Gulf Coast Comm. College	Functional	Louise Brown	louise.brown@mgccc.edu	601-928-6278	Present
Mississippi State University	Technical	(officer)			
Mississippi State University	Functional	Teresa Shannon	teresa@saffairs.msstate.edu	662-325-2223	Present
Mississippi University for Women	Technical	(officer)			
Mississippi University for Women	Functional	Tammy Prather	tprather@registrar.muw.edu	662-329-7134	Present
MS Valley State University	Technical				
MS Valley State University	Functional	(officer)			
Northeast MS Community College	Technical				
Northeast MS Community College	Functional	Shannon Tucker	stucker@nemcc.edu	662-720-7290	Absent
Pearl River Community College	Technical	Steve Howard	showard@prcc.edu	601-403-1219	Absent
Pearl River Community College	Functional	(officer)			

Dow Ford called the meeting to order.

There were 16 members in attendance. Also attending the meeting was Edith Riley who is over the program committee.

Louise Brown moved that the minutes from the previous meeting be approved with Cindy Hampton seconding the motion. All were in favor.

Dow will send letters to the presidents encouraging attendance to the conference.

Vendors

There are four vendors (Evisions, Touchnet, Higher One, Ellucian) that have signed up and paid a total of \$3500. Last year we collected around \$6000. If anyone has a contact at one of the following vendors, please try to get them to come to the conference: StarRez, Nelnet, Acclaim, New Vision.

Technical

MGCCC will bring 10 projectors. Kevin Baker will provide wireless for the conference center.

Entertainment

Sunday night social will be in the Bancorp South Banquet Room with same type of food as last year. There will not be any entertainment at the Monday lunch except possibly background music. Dow will talk before the meal. We will have breakfast on Tuesday.

Dr. Greenfield can't speak on Monday morning. Dow will check with Donna Hayden to see if there is another time that he can speak. Other possibilities are Dr. Cole from ICC or the mayor.

Cay Lollar and Tammie Dill will make the decisions on the breaks.

Door Prizes and Bags

Red bags will be provided by the conference center. Cindy Hampton will contact Ellucian to see if they will provide notepads. If they provide the notepad, we will purchase either umbrellas (\$9-\$12) or blankets (\$8) to go in the bags. The t-shirts will be \$7, and it was suggested that we get black.

Program

Edith needs session descriptions for all sessions as soon as possible.

There will be three Ellucian consultants at the conference – Alan Hansen technical, Kimberly Saving-Sherman student, and Vicky Coughlin financial aid.

Birds of a Feather Moderators

- Alumni/Advancement – Cindy Hampton
- Technical – Allen Coleman/Alan Hansen
- Student – Cassandra Atley/Kimberly Saving-Sherman
- Finance – Joyce Dixon/Louise Brown
- Human Resources – Lisa McDaniel
- Financial Aid – Teresa Shannon/Vickie Coughlin

Lunch on Monday will be from 12-1:15. Allen Coleman will put a link on the website to the program. David Besancon will get name and description for threat assessment session for Edith.

Board Members

Eric Atchison is a new member present today. John Elliot has retired from Delta State. Valley needs a technical representative.

Dow will get shirt sizes for new members.

The next meeting will be around August 28 if we need to meet.