



## Meeting Agenda/Minutes MBUG Executive Committee

<b>Purpose of Meeting:</b>	<b>Executive Committee Meeting</b>	<b>Approved:</b>	<b>February 25, 2014</b>
<b>Meeting Date:</b>	<b>July 29, 2013</b>	<b>President:</b>	<b>Rosiland Garner</b>
<b>Start Time:</b>	<b>10:30 a.m.</b>	<b>President-Elect:</b>	<b>Allen Coleman</b>
<b>End Time:</b>	<b>1:00 p.m.</b>	<b>Treasurer:</b>	<b>Cay Lollar</b>
<b>Location:</b>	<b>Holmes Community College</b>	<b>Secretary:</b>	<b>Lisa McDaniel</b>
	<b>Ridgeland, MS</b>	<b>Past-President</b>	<b>Dow Ford</b>

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Rosiland A. Garner	<a href="mailto:rgarner@its.msstate.edu">rgarner@its.msstate.edu</a>	662-325-9177	Absent
Officer	Pres-Elect	Allen Coleman	<a href="mailto:alcoleman@iccms.edu">alcoleman@iccms.edu</a>	662-862-8105	Present
Officer	Treasurer	Cay Lollar	<a href="mailto:clollar@iccms.edu">clollar@iccms.edu</a>	662-329-7134	Absent
Officer	Secretary	Lisa McDaniel	<a href="mailto:lmcdaniel@its.muw.edu">lmcdaniel@its.muw.edu</a>	662-329-7377	Present
Officer	Past-President	Dow Ford	<a href="mailto:dford@prcc.edu">dford@prcc.edu</a>	601-403-1030	Present
Alcorn State University	Technical	Donna Hayden	<a href="mailto:dhayden@alcorn.edu">dhayden@alcorn.edu</a>	601-877-6674	Absent
Alcorn State University	Functional	Jimmy Smith	<a href="mailto:jsmith@alcorn.edu">jsmith@alcorn.edu</a>	601-877-3966	Absent
Delta State University	Technical	Chris Giger	<a href="mailto:cgiger@deltastate.edu">cgiger@deltastate.edu</a>	662-846-4104	Present
Delta State University	Functional				
Holmes Community College	Technical	Kevin Baker	<a href="mailto:kbaker@holmescc.edu">kbaker@holmescc.edu</a>	662-472-9122	Present
Holmes Community College	Functional	Matt Surrell	<a href="mailto:msurrell@holmescc.edu">msurrell@holmescc.edu</a>	662-472-9178	Absent
IHL	Technical	Stephen Frederic	<a href="mailto:sfrederic@mississippi.edu">sfrederic@mississippi.edu</a>		Present
IHL	Functional	Eric Atchison	<a href="mailto:eatchison@mississippi.edu">eatchison@mississippi.edu</a>	601-432-6288	Present
Itawamba Community College	Technical	(officer)			
Itawamba Community College	Functional	Tammie Dill	<a href="mailto:twdill@iccms.edu">twdill@iccms.edu</a>	662-862-8031	Present
Jackson State University	Technical	Artis Smith	<a href="mailto:artis.smith@jsums.edu">artis.smith@jsums.edu</a>	601-979-1080	Absent
Jackson State University	Functional	Keilani R. Vanish	<a href="mailto:keilani.r.vanish@jsums.edu">keilani.r.vanish@jsums.edu</a>	601-979-0330	Present
Mississippi College	Functional	Cindy Hampton	<a href="mailto:hampton@mc.edu">hampton@mc.edu</a>	601-925-3485	Present
Mississippi College	Technical	Jim Pilgrim	<a href="mailto:jpilgrim@mc.edu">jpilgrim@mc.edu</a>	601-925-3814	Present
Mississippi Delta Community College	Technical	Lisa Jones	<a href="mailto:ljones@msdelta.edu">ljones@msdelta.edu</a>	662-246-6374	Absent
Mississippi Delta Community College	Functional	Cassandra Atley	<a href="mailto:catley@msdelta.edu">catley@msdelta.edu</a>	662-820-9556	Present
Meridian Community College	Technical	Phillip Brooks	<a href="mailto:pbrooks@mcc.cc.ms.us">pbrooks@mcc.cc.ms.us</a>	601-484-8691	Absent
Meridian Community College	Functional	Ashley Hunter	<a href="mailto:ahunter4@meridiancc.edu">ahunter4@meridiancc.edu</a>	601-484-8636	Present
MS Gulf Coast Comm. College	Technical	David Besancon	<a href="mailto:david@mgccc.edu">david@mgccc.edu</a>	228.897.3828	Absent
MS Gulf Coast Comm. College	Functional	Louise Brown	<a href="mailto:louise.brown@mgccc.edu">louise.brown@mgccc.edu</a>	601-928-6278	Present
Mississippi State University	Technical	(officer)			
Mississippi State University	Functional				
Mississippi University for Women	Technical	(officer)			
Mississippi University for Women	Functional	Tammy Prather	<a href="mailto:tsprather@muw.edu">tsprather@muw.edu</a>	662-329-7135	Present
MS Valley State University	Technical	Monteusz Monroe	<a href="mailto:Monteusz.monroe@mvsu.edu">Monteusz.monroe@mvsu.edu</a>	662-254-3649	Absent
MS Valley State University	Functional	Joyce Dixon	<a href="mailto:jadixon@mvsu.edu">jadixon@mvsu.edu</a>	662-254-3308	Present
Northeast MS Community College	Technical	Angie Mason	<a href="mailto:abmason@nemcc.edu">abmason@nemcc.edu</a>	662-720-7458	Absent
Northeast MS Community College	Functional	Shannon Tucker	<a href="mailto:stucker@nemcc.edu">stucker@nemcc.edu</a>	662-720-4084	Absent
Pearl River Community College	Technical	Steve Howard	<a href="mailto:showard@prcc.edu">showard@prcc.edu</a>	601-403-1219	Absent
Pearl River Community College	Functional	(officer)			

Allen Coleman called the meeting to order.

There were 16 board members in attendance as well as program director Edith Riley.

The previous minutes were reviewed with Cindy Hampton moving to accept and Joyce Dixon seconding.

### Financial Statement

The ending balance as of July 29 was \$31,864.97.

### Conference Program

The overflow hotels are Hampton and Eola offering the same price as the Natchez Grand. Someone from Natchez will do a brief welcome on Monday.

Allen Coleman will bring external speakers.

Tammie Dill will bring easels.

Projectors – Cindy Hampton (1)

Louise Brown (4)

Allen Coleman (2)

Tammy Prather (1)

Ashley Hunter (1)

Cassandra Atley (1)

Rosiland Garner (1)

Board Shirts – Sunday – new t-shirt, Monday – polo, Tuesday – black t-shirt from last year

Edith will send a template for presentations that all presenters should use. Allen Coleman is trying to get someone from ICC to present a session. Louise Brown is trying to find someone from MGCC to present Threat Assessment. Another BOF will be added Monday morning. Alcorn's jazz band will play Sunday night.

#### **Vendors**

Kevin Baker will get Matt Surrell to check vendor form to see if only gold level can present. Three vendors have paid, five have made commitments, and six want to do presentations. S&S Recovery is supplying notepads. Ellucian will also be a vendor, but the level depends on the number of registrations.

#### **Other Conference Business**

Gray blankets, pens, gray bags, and lanyards have been ordered. The color of the t-shirts has not been determined at this time.

The following were suggested door prizes: iPad Mini – 16 GB, Jawbone speaker, and Wal-Mart gift cards.

#### **Bama – MS Joint Conference**

All members present were in favor of the following decisions regarding a joint conference with Alabama:

They can present if time slots are available, cannot be on the board, can attend our conference, and waive the non-member fee.

The next meeting will be Saturday, September 14 at the Natchez Grand with the time to be announced by Rosiland. Twelve members plan to be in Natchez on Saturday.

*Minutes recorded by Lisa McDaniel, MBUG Secretary*