



Meeting Agenda/Minutes MBUG Executive Committee

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|----------------------------|------------------------------------|-------------------------|--------------------------|
| Purpose of Meeting: | Executive Committee Meeting | Approved: | November 17, 2014 |
| Meeting Date: | August 5, 2014 | President: | Allen Coleman |
| Start Time: | 10:30 a.m. | President-Elect: | Eric Atchison |
| End Time: | 1:00 p.m. | Treasurer: | Cay Lollar |
| Location: | Holmes Community College | Secretary: | Lisa McDaniel |
| | Ridgeland, MS | Past-President | Rosiland Garner |

| Representatives | Technical/ Functional | | | Phone | Present/Absent |
|-------------------------------------|--------------------------|--------------------|--|--------------|----------------|
| Officer | President | Allen Coleman | alcolem@iccms.edu | 662-862-8105 | Present |
| Officer | Pres-Elect | Eric Atchison | eatchison@mississippi.edu | 601-432-6288 | Absent |
| Officer | Treasurer | Cay Lollar | clollar@iccms.edu | 662-862-8032 | Absent |
| Officer | Secretary | Lisa McDaniel | lmcdaniel@its.muw.edu | 662-329-7377 | Present |
| Officer | Past-President | Rosiland A. Garner | rgarner@its.msstate.edu | 662-325-9177 | Absent |
| Alcorn State University | Technical | Donna Hayden | dhayden@alcorn.edu | 601-877-6674 | Present |
| Alcorn State University | Functional | Jimmy Smith | jsmith@alcorn.edu | 601-877-3966 | Absent |
| Delta State University | Technical | Chris Giger | cgiger@deltastate.edu | 662-846-4104 | Present |
| Delta State University | Functional | Justin Chandler | jchandler@deltastate.edu | 662-845-4052 | Present |
| Holmes Community College | Technical | Kevin Baker | kbaker@holmescc.edu | 662-472-9087 | Absent |
| Holmes Community College | Functional | Gail Muse Beggs | gmuse@holmescc.edu | 662-472-9087 | Absent |
| IHL | Technical | Stephen Frederic | sfrederic@mississippi.edu | | Present |
| IHL | Functional | (officer) | | | |
| Itawamba Community College | Technical | Steven West | sawest@iccms.edu | 662-862-8107 | Absent |
| Itawamba Community College | Functional | Tammie Dill | twdill@iccms.edu | 662-862-8031 | Present |
| Jackson State University | Technical | Artis Smith | artis.smith@jsums.edu | 601-979-1080 | Absent |
| Jackson State University | Functional | Keilani R. Vanish | keilani.r.vanish@jsums.edu | 601-979-0330 | Present |
| Mississippi College | Functional | Cindy Hampton | hampton@mc.edu | 601-925-3485 | Present |
| Mississippi College | Technical | Jim Pilgrim | jpilgrim@mc.edu | 601-925-3814 | Present |
| Mississippi Delta Community College | Technical | Lisa Jones | ljones@msdelta.edu | 662-246-6374 | Absent |
| Mississippi Delta Community College | Functional | Cassandra Atley | catley@msdelta.edu | 662-332-8250 | Present |
| Meridian Community College | Technical | Phillip Brooks | pbrooks@mcc.cc.ms.us | 601-484-8691 | Present |
| Meridian Community College | Functional | Ashley Hunter | ahunter4@meridiancc.edu | 601-484-8636 | Absent |
| MS Gulf Coast Comm. College | Technical | Dan Webb | dan.webb@mgccc.edu | 228.897.3828 | Present |
| MS Gulf Coast Comm. College | Functional | Louise Brown | louise.brown@mgccc.edu | 601-928-6278 | Present |
| Mississippi State University | Technical | (officer) | | | |
| Mississippi State University | Functional | Melissa McRae | melissa@saffairs.msstate.edu | 662-325-8897 | Absent |
| Mississippi University for Women | Technical | (officer) | | | |
| Mississippi University for Women | Functional | Tammy Prather | tsprather@muw.edu | 662-329-7135 | Absent |
| MS Valley State University | Technical | Carmela Staten | carmela@mvsu.edu | 662-254-3649 | Absent |
| MS Valley State University | Functional | Joyce Dixon | jdixon@mvsu.edu | 662-254-3308 | Present |
| Northeast MS Community College | Technical | Mark Nichols | mdnichols@nemcc.edu | 662-720-7458 | Absent |
| Northeast MS Community College | Functional | Shannon Tucker | sftucker@nemcc.edu | 662-720-4084 | Absent |
| Pearl River Community College | Technical | Steve Howard | showard@prcc.edu | 601-403-1219 | Absent |
| Pearl River Community College | Functional | | | | |
| Program Director | | Edith Riley | egr1@msstate.edu | | Present |

Allen Coleman called the meeting to order.

There were 15 board members in attendance as well as program director Edith Riley.

The minutes from February 25, 2014 were reviewed with Louise Brown moving to accept and Joyce Dixon seconding.

New Board Members

- Delta State – Justin Chandler
- Northeast – Mark Nichols
- MS Valley – Carmela Staten

Financial Statement

The ending balance as of August 4 was \$49,260.75. Nothing has been paid on the conference yet.

Conference

Cindy Hampton has the menus for the reception and lunch on Monday. Tammie Dill will be ordering bags and possibly cups for attendees. There are 58 people registered as of today. Davilyn Davis is our new contact at the Natchez Grand. The Sunday night reception will be in the hotel with doors open into the street. Mitchell McGinnis band will play for a small fee.

Vendors

Contact vendors if you know any on the list that Gail sent out.

Program

Edith Riley will send out the projector list. Please put names on projectors and bags. Most sessions will be upstairs except for Boot Camp. An Ellucian session has been added for financial aid.

Donna Hayden will contact the Natchez mayor or chamber of commerce for an opening speaker.

MS State will bring conference phones.

The board will meet on Saturday, September 13 at 5:00 p.m. to stuff bags and set up for the conference. The following is the times/shirts for the board to be at the conference center:

Sunday, 1:00 p.m. – New shirt (Cindy Hampton will give out on Saturday.)

Monday, 7:00 a.m. – Light blue polo

Tuesday, 7:00 a.m. – Orange shirt from last year

Committees

Registration – Cay Lollar, Tammie Dill, and Joyce Dixon

Technical – Allen Coleman

Door Prizes – Lisa McDaniel and Tammy Prather

Chris Giger moved that the meeting be adjourned with Cindy Hampton seconding the motion.

Minutes recorded by Lisa McDaniel, MBUG Secretary