



Meeting Agenda/Minutes MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting	Approved:	June 17, 2015
Meeting Date:	April 6, 2015	President:	Eric Atchison
Start Time:	10:30 a.m.	President-Elect:	Cassandra Atley
End Time:	1:00 p.m.	Treasurer:	Cay Lollar
Location:	Holmes CC	Secretary:	Lisa McDaniel
	Ridgeland, MS	Past-President	Allen Coleman

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Eric Atchison	eatchison@mississippi.edu	601-432-6288	Present
Officer	Pres-Elect	Cassandra Atley	catley@msdelta.edu	662-332-8250	Present
Officer	Treasurer	Cay Lollar	clollar@iccms.edu	662-862-8032	Present
Officer	Secretary	Lisa McDaniel	lmcdaniel@its.muw.edu	662-329-7377	Present
Officer	Past-President	Allen Coleman	alcoleman@iccms.edu	662-862-8105	Absent
Alcorn State University	Technical	Donna Hayden	dhayden@alcorn.edu	601-877-6674	Present
Alcorn State University	Functional	Jimmy Smith	jsmith@alcorn.edu	601-877-3966	Absent
Delta State University	Technical	Chris Giger	cgiger@deltastate.edu	662-846-4104	Absent
Delta State University	Functional	Justin Chandler	jchandler@deltastate.edu	662-845-4052	Present
Holmes Community College	Technical	Kevin Baker	kbaker@holmescc.edu	662-472-9087	Present
Holmes Community College	Functional	Gail Muse Beggs	gmuse@holmescc.edu	662-472-9087	Present
IHL	Technical	Stephen Frederic	sfrederic@mississippi.edu		Present
IHL	Functional	(officer)			
Itawamba Community College	Technical	Steven West	sawest@iccms.edu	662-862-8107	Present
Itawamba Community College	Functional	Tammie Dill	twdill@iccms.edu	662-862-8031	Present
Jackson State University	Technical	Artis Smith	artis.smith@jsums.edu	601-979-1080	Present
Jackson State University	Functional	Keilani R. Vanish	keilani.r.vanish@jsums.edu	601-979-0330	Present
Mississippi College	Functional	Cindy Hampton	hampton@mc.edu	601-925-3485	Present
Mississippi College	Technical	Jim Pilgrim	jpilgrim@mc.edu	601-925-3814	Absent
Mississippi Delta Community College	Technical	Lisa Jones	ljones@msdelta.edu	662-246-6374	Absent
Mississippi Delta Community College	Functional	(officer)			
Meridian Community College	Technical	Phillip Brooks	pbrooks@mcc.cc.ms.us	601-484-8691	Absent
Meridian Community College	Functional	Ashley Hunter			Absent
MS Gulf Coast Comm. College	Technical	Dan Webb	dan.webb@mgccc.edu	228.897.3828	Absent
MS Gulf Coast Comm. College	Functional	Louise Brown	louise.brown@mgccc.edu	601-928-6278	Present
Mississippi State University	Technical	Rosiland A. Garner	rgarner@its.msstate.edu	662-325-9177	Absent
Mississippi State University	Functional	Denise Peeples	denisep@controller.msstate.edu	662-325-1930	Absent
Mississippi University for Women	Technical	(officer)			
Mississippi University for Women	Functional	Tammy Prather	tsprather@muw.edu	662-329-7135	Present
MS Valley State University	Technical	Carmela Staten	carmela@mvsu.edu	662-254-3649	Absent
MS Valley State University	Functional	Joyce Dixon	jdixon@mvsu.edu	662-254-3308	Present
Northeast MS Community College	Technical	Mark Nichols	mdnichols@nemcc.edu	662-720-7458	Absent
Northeast MS Community College	Functional	Shannon Tucker	sftucker@nemcc.edu	662-720-4084	Absent
Pearl River Community College	Technical				
Pearl River Community College	Functional	Tonia Moody	tmood@prcc.edu		Present
Program Director		Edith Riley	egr1@msstate.edu		Present

Eric Atchison called the meeting to order.

There were 18 board members in attendance as well as Edith Riley, Program Director.

The minutes from January 27, 2015 were approved with Cindy Hampton moving to accept and Joyce Dixon seconding the motion. All were in favor.

Finances

The ending balance was \$45,388.81 as of 4/2/15. There was \$1400 collected in dues with Alcorn's dues being outstanding.

Liability Insurance

Eric and Cay will get information and pricing on liability insurance for the conference.

Online Payments for Registration

Louise Brown moved that we should not have online payments for the conference due to lack of interest with Joyce Dixon seconding the motion. All were in favor.

Conference

There has been a request for a Banner workflow session, and Louise Brown will check with someone at MGCCC. There are 15 sessions booked presently and one vendor session.

There will not be a set up charge for the new logo on the t-shirts, and hunter green was a suggested color.

Cay Lollar will check with Sprint Print for possible presenter gifts.

Constitution Review

The proposed constitution and by-laws was reviewed with these suggested changes. Remove the statement that the web master should be a part of the executive committee and strike the clause "one officer from an institution". The proposed changes will be made and submitted by Eric Atchison to the full board via email for a vote.

MBUG Logo

Steven West will send out an email with new logo designs. Some suggestions were "MBUG" vertical with the state outline and markers for each school.

The next meeting will be in June.

Cay Lollar moved to adjourn the meeting with Louise Brown seconding the motion. All were in favor.

Minutes recorded by Lisa McDaniel, MBUG Secretary