



Meeting Agenda/Minutes MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting	Approved:	10/27/15
Meeting Date:	August 6, 2015	President:	Eric Atchison
Start Time:	10:30 a.m.	President-Elect:	Cassandra Atley
End Time:	1:00 p.m.	Treasurer:	Cay Lollar
Location:	Holmes CC	Secretary:	Lisa McDaniel
	Ridgeland, MS	Past-President	Allen Coleman

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Eric Atchison	eatchison@mississippi.edu	601-432-6288	Present
Officer	Pres-Elect	Cassandra Atley	catley@msdelta.edu	662-332-8250	Present
Officer	Treasurer	Cay Lollar	clollar@iccms.edu	662-862-8032	Absent
Officer	Secretary	Lisa McDaniel	lmcdaniel@its.muw.edu	662-329-7377	Present
Officer	Past-President	Allen Coleman	alcoleman@iccms.edu	662-862-8105	Absent
Alcorn State University	Technical	Donna Hayden	dhayden@alcorn.edu	601-877-6674	Present
Alcorn State University	Functional	Jimmy Smith	jsmith@alcorn.edu	601-877-3966	Present
Delta State University	Technical	Chris Giger	cgiger@deltastate.edu	662-846-4104	Absent
Delta State University	Functional				
Holmes Community College	Technical	Kevin Baker	kbaker@holmescc.edu	662-472-9087	Absent
Holmes Community College	Functional	Gail Muse Beggs	gmuse@holmescc.edu	662-472-9087	Absent
IHL	Technical	Stephen Frederic	sfrederic@mississippi.edu		Present
IHL	Functional	(officer)			
Itawamba Community College	Technical	Steven West	sawest@iccms.edu	662-862-8107	Absent
Itawamba Community College	Functional	Tammie Dill	twdill@iccms.edu	662-862-8031	Present
Jackson State University	Technical	Artis Smith	artis.smith@jsums.edu	601-979-1080	Present
Jackson State University	Functional	Keilani R. Vanish	keilani.r.vanish@jsums.edu	601-979-0330	Present
Mississippi College	Functional	Cindy Hampton	hampton@mc.edu	601-925-3485	Present
Mississippi College	Technical	Jim Pilgrim	jpilgrim@mc.edu	601-925-3814	Present
Mississippi Delta Community College	Technical	Lisa Williams	lwilliams@msdelta.edu	662-246-6374	Present
Mississippi Delta Community College	Functional	(officer)			
Meridian Community College	Technical	Phillip Brooks	pbrooks@mcc.cc.ms.us	601-484-8691	Absent
Meridian Community College	Functional				
MS Gulf Coast Comm. College	Technical	Dan Webb	dan.webb@mgccc.edu	228.897.3828	Absent
MS Gulf Coast Comm. College	Functional	Louise Brown	louise.brown@mgccc.edu	601-928-6278	Present
Mississippi State University	Technical	Rosiland A. Garner	rgarner@its.msstate.edu	662-325-9177	Absent
Mississippi State University	Functional	Denise Peebles	denisep@controller.msstate.edu	662-325-1930	Present
Mississippi University for Women	Technical	(officer)			
Mississippi University for Women	Functional	Tammy Prather	tsprather@muw.edu	662-329-7135	Present
MS Valley State University	Technical	Carmela Staten	carmela@mvsu.edu	662-254-3649	Absent
MS Valley State University	Functional	Joyce Dixon	jadixon@mvsu.edu	662-254-3308	Present
Northeast MS Community College	Technical	Mark Nichols	mdnichols@nemcc.edu	662-720-7458	Absent
Northeast MS Community College	Functional	Shannon Tucker	sftucker@nemcc.edu	662-720-4084	Absent
Pearl River Community College	Technical				
Pearl River Community College	Functional	Tonia Moody	tmoody@prcc.edu		Absent
Program Director		Edith Riley	egr1@msstate.edu		Present

Eric Atchison called the meeting to order.

There were 16 board members in attendance as well as Edith Riley, Program Director.

The minutes from June 17, 2015 were approved with Louise Brown moving to accept and Cindy Hampton seconding the motion. All were in favor.

Finances

The ending balance was \$49,649.80 as of 8/6/15. There was \$4000 collected in vendor fees.

Liability Insurance

The liability insurance for the conference will cost \$128.40.

Conference Update

All program time slots have been filled, but Edith still needs some session descriptions. Ellucian will do the general session on Monday morning. There are currently 92 registered, and all of the blocked rooms have been booked.

The welcome will be done by Mayor Jason Shelton of Tupelo.

Edith provided an audio/visual price list, and the screens and wireless microphone will be provided by the conference center.

Conference shirts to be worn by the board:

Sunday – 2015 hunter green t-shirt

Monday – Light blue polo

Tuesday – 2014 blue long sleeve t-shirt

The first choice for presenter gifts is usb bracelets, and second choice is flashlights.

Sunday night entertainment will be provided by Mitchell McGinnis for \$1000, and he is also providing a photo booth for \$500.

Allen Coleman has updated the website with the new logo and constitution.

Lisa Williams will be the conference photographer.

The conference center will be open at 2:00 p.m. on Saturday, 7:00 a.m. on Monday, and 6:00 a.m. on Tuesday.

The board will meet at 4:00 p.m. on Saturday, September 12 to stuff bags and set up for the conference.

Minutes recorded by Lisa McDaniel, MBUG Secretary